

Letter from the Vicar / Priest in Charge  
to the Bishop



**DIOCESE OF WEST MALAYSIA**

To: The Bishop  
Diocesan Office  
214, Jalan Pahang  
53000 Kuala Lumpur

Dear Bishop,

**APPLICATION FOR LICENSE FOR MARRIAGE**

Between ..... (Bride)  
and ..... (Bridegroom)

On behalf of the above couple, I hereby apply for License for their marriage at Church of .....  
.....to be held on (date) .....

I herewith enclose the following documents:

1. Application Form of Diocese (ADWM-M3) duly filled in and signed by the couple.
2. A copy / certified Photostat copy of the Statutory Declaration in Form JPN.KC02 (of the Government) made by the couple and attested by the Commissioner for Oaths.
3. A cheque of RM50 be made payable to "The Synod of The Diocese of West Malaysia" -  
(issuing bank / cheque # ) .....
4. My letter of recommendation dated ..... under confidential cover addressed to the Bishop (matters including personal opinion, sessions of pre-marital counselling, etc).

It will be much appreciated if you would kindly bring this to the attention of the Bishop / his Commissary for the issue of the License and send the License to me in due course.

Yours sincerely,

.....  
Name & Signature of Vicar / Priest in Charge Date

Address: .....  
.....